



SKOOL IS OUT

Easter Camp 2019 General Information

(PLEASE READ AND RETAIN)



How to book:

- In the first instance, please contact the office to ascertain availability of places at our Easter Camp on **0131 659 7771** or by email at info@skoolisout.com
- Upon confirmation of availability please return your completed booking form along with full payment within three days of your initial enquiry in order to confirm your place at our Easter Camp.
- We cannot accept reservations for places at our holiday camps – if you do not return booking forms and payment within three days your child's name will be removed from our registers and your place may be allocated to another child.
- Places will be allocated on a strictly first come/ first served basis and only upon receipt of full fee payment and return of this booking form. **We strongly advise early booking** for our Easter Camp as places are limited and it is expected they will fill up quickly.
- We will not accept bookings for Easter Camp after **Friday 22nd March 2019** as we require adequate time to organise staffing and confirm numbers of children for activities and outings.
- Please arrange to make payment for your child/ren's attendance at our Easter Camp 2019 in cash, bank transfer or by childcare voucher. Please note, we no longer accept payments by cheque.
- If your child does not attend our after school clubs and did not attend our February 2019 holiday camp then you will be required to complete a Holiday Camp Registration form (available online or from the office or clubs upon request), in line with new legislation.
- Unfortunately we cannot provide a refund or swap days around once your booking has been confirmed and paid for, and this is without exception. In the event of absence, we will endeavour to refund activity costs where possible. This will be dependent on the type of activity on offer and will, at all times, be at the discretion of Skool Is Out's Senior Management team.
- All additional outings and activities and associated costs are compulsory unless otherwise stated.

Important general information

- **Venue** – our Easter Camp 2019 will operate from our Barclay Viewforth venue.
- **Opening and closing times:** we open at 8.15am and close at 5.45pm daily. Please ensure you collect by 5.45pm; a discretionary late collection charge may apply if your child is not collected by 5.45pm.
- **Group numbers:** if we have more than 40 children attending on days where there is an outing it may be preferable for us to split the children into groups of 20 or more. This is safer and less stressful for both the children and the staff when managing children on public transport or walking to and from venues. Children will generally be split into groups alphabetically, based on our daily registers.
- The main **contact phone number** during camps is **07815798808** – please let us know if your child will not be attending for any reason.
- **Times of departure** and return from trips are approximate – we use Lothian buses or Edinburgh Group Travel coaches for transportation. Please refer to daily information for departure and return times. Please ensure child/ren arrive at the club by the indicated departure time for outings or you risk losing your child/ren's place at the club for that specific day if they do not arrive on time for the outing.
- **Signing in and out** - please ensure that you sign your child in and out each day on the register. If you want your child to walk to or from the holiday club on their own (p5-7 children only) please contact the Childcare Manager in advance; we require written consent for children to walk unescorted
- **Packed lunch** - please provide a packed lunch for your child each day. We will provide a supplementary morning and afternoon snack. If your child has any food allergies please notify the Childcare Manager in advance so that an appropriate care plan can be completed for your child. If your child's packed lunch contains any items that require to be chilled please ensure an ice pack or similar is provided within their

lunch box to take account of this. We do not have fridge space at the club to accommodate lunch boxes, although we will endeavour to refrigerate specific items if necessary.

- **Please let the Childcare Manager know if your child has any additional needs** - this is important so Skool Is Out can provide the appropriate level of support for your child. We may request you complete a Care Plan in advance of your child/ren attending the camp if they have any additional needs, allergies or specific dietary requirements.
- **We reserve the right to refuse admission to the camp on the day if children are not provided with adequate outdoor clothing and footwear for a day-trip.** The consequences of children not being appropriately dressed for the weather can jeopardise the safety and enjoyment of the whole group. Waterproofs, sun cream, wellies or suitable shoes may be required depending on the season.
- **Travel Sickness** – please inform senior staff if your child is prone to travel sickness, some journeys to and from various venues can be lengthy and families with children prone to travel sickness should take this into consideration when booking places.
- **Cancellation of outings** – it may be necessary to cancel outdoor activities at short notice due to inclement weather. In such situations an alternative destination or club-based activity will be offered.

Daily Information – Barclay Viewforth Easter Camp 2019

Please note, bookings for outings and workshops are provisional and all activities may be subject to change.

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| Mon 8 th | - | Club based activities – Spring Arts and Crafts, Brownie Making and Animation Workshop. Children will have a choice of various spring themed art and craft activities, chocolate brownie making and undertaking stop motion animation workshops using computer tablets throughout the session. |
| Tue 9 th | - | Full day outing to Linlithgow Palace. We will depart Barclay Viewforth at approx. 9.30am and will walk to Haymarket Station to take the train to Linlithgow. We will return to the club by 4.30pm at the latest. |
| Wed 10 th | - | Full day outing to Roslin Glen Country Park and Castle. We will depart Barclay Viewforth at approximately 10.30am and will travel to Roslin via Lothian Bus. The group will have a picnic lunch outdoors (weather permitting) followed by a woodland walk to Rosslyn Castle. We will return to the club by 4pm at the latest. |
| Thur 11 th | - | Club based activities in the morning including clay modelling and making hot cross buns. Optional Circus Skills Workshop in the afternoon with hula hooping, juggling and plate spinning. |
| Fri 12 th | - | Full day outing to Dalkeith Country Park. We will depart Barclay Viewforth at approx. 10.30am and will travel to Dalkeith by Lothian Bus. Children will have a packed lunch at the park before playing in the new Fort Douglas Play Zone. We will return to the club by 4.30pm at the latest. |
| Mon 15 th | - | Club based activities (am) – Easter baking and arts and crafts. Outing to Melville Drive Playpark and/or the Museum of Scotland in the afternoon. We will travel to the park/ Museum via walking bus across the Meadows and will depart at approximately 1pm. We will return to the club by 4.30pm at the latest. |

- Tue 16th - Full day outing to Almond Valley Park. We will depart Barclay Viewforth at 9.45am and will travel by coach (Edinburgh Group Travel). We will return to the club by 4.30pm at the latest.

- Wed 17th - Full day outing to Inverleith Park and the Botanic Gardens. We will depart Barclay Viewforth at approx. 11am and will travel by Lothian Bus to the Botanic Gardens for a picnic lunch (weather permitting). Children will then visit Inverleith Park before returning to the club by 4pm at the latest.

- Thur 18th - Club based activities (am) – Easter Egg design and egg painting. Outing to Blackford Hill for Easter Egg rolling (pm). We will depart for Blackford Hill at approx. 1.30pm and will travel by Lothian Bus. We will return to the club by 4pm at the latest.

Further information

Skool Is Out @ Barclay Viewforth has operated holiday clubs since 2003 catering for children of primary age from all across Edinburgh and beyond.

Our staff team for our Easter Camp 2019 will be led by our current Childcare Managers, Morna Longmuir, and Sophie Mackay. Our leaders are supported by an experienced and qualified team of Senior, Practitioner and Support Playworkers at our camps.

Outings during our Easter Camp will be accessed by public transport (Lothian Buses), private coach hire (Edinburgh Group Travel coaches) or via ‘walking bus’, where the staff and children will walk together (in bright fluorescent tabards for visibility) to the relevant venue. Safe walking routes are established well in advance, and our staff have extensive experience of walking groups of children throughout Edinburgh. All children will be given a thorough safety talk and the procedures and expectations of the walking bus will be discussed at length prior to embarking on any trips or outings. On days where we have 40 or more children attending outings will be separated and groups split to ensure safety and comfort when travelling to venues.

All of our outings, workshops and additional activities are mandatory unless otherwise stated.

In addition to the activities detailed in our planner, we will be offering a variety of additional workshops, games and projects; including baking, art & craft, sports and free-play. We have a comprehensive array of resources to meet all your child’s play needs including construction toys, books, games consoles, drawing table and range of sports equipment.

Our location next to Tollcross Park and Bruntsfield Links allows us to utilise this fantastic outdoor play space for a variety of group games and sports. We will access the wider Meadows area for ball games and general outdoor play throughout our Easter Camp (weather permitting!)

Location:
 Barclay Viewforth Church
 1 Wright’s Houses
 Edinburgh
 EH10 4HR

