



# SKOOL IS OUT

## Summer Camp 2019 General Information

**(PLEASE READ AND RETAIN)**



### **How to book:**

- In the first instance, please contact the office to ascertain availability of places at our Summer Camp on **0131 659 7771** or by email at [info@skoolisout.com](mailto:info@skoolisout.com)
- Upon confirmation of availability please return your completed booking form along with full payment within three days of your initial enquiry in order to confirm your place at our Summer Camp.
- Due to the high demand for our holiday care we cannot accept reservations for places at our holiday camps – if you do not return booking forms and payment within three days your child's name will be removed from our registers and your place may be allocated to another child.
- Places will be allocated on a strictly first come/ first served basis and only upon receipt of full fee payment and return of this booking form. **We strongly advise early booking** for our Summer Camp as places are limited and it is expected they will fill up quickly.
- We will not accept bookings for Summer Camp after **Friday 7<sup>th</sup> June 2019** as we require adequate time to organise staffing and confirm numbers of children for activities and outings.
- Please arrange to make payment for your child/ren's attendance at our Summer Camp 2019 in cash, or by bank transfer or childcare voucher. Please note, we do not accept payments by cheque.
- If your child does not attend our after school clubs and did not attend our Easter 2019 holiday camp then you will be required to complete a Holiday Camp Registration form (available online or from the office or clubs upon request), in line with new legislation.
- Unfortunately we cannot provide a refund or swap days around once your booking has been confirmed and paid for, and this is without exception. In the event of absence, we will endeavour to refund activity costs where possible. This will be dependent on the type of activity on offer and will, at all times, be at the discretion of Skool Is Out's Senior Management team.
- All additional outings and activities and associated costs are compulsory unless otherwise stated.

### **Important general information**

- **Venue** – our Summer Camp 2019 will operate from our Barclay Viewforth venue.
- **Opening and closing times:** we open at 8.15am and close at 5.45pm daily. Please ensure you collect your child/children by 5.45pm; a discretionary late collection charge may apply if your child is not collected by our closing time of 5.45pm.
- **Group numbers:** if we have more than 40 children attending on days where there is an outing it may be preferable for us to split the children into groups of 20 or more. This is safer and less stressful for both the children and the staff when managing children on public transport or walking to and from venues. Children will generally be split into groups alphabetically, based on our daily registers.
- The main **contact phone number** during camps is **07815798808** – please let us know if your child will not be attending for any reason.
- **Times of departure** and return from trips are approximate – we use Lothian buses or Prentice Westwood coaches for transportation. Please refer to daily information for departure and return times. Please ensure child/ren arrive at the club by the indicated departure time for outings or you risk losing your child/ren's place at the club for that specific day if they do not arrive on time for the outing.
- **Signing in and out** - please ensure that you sign your child in and out each day on the register. If you want your child to walk to or from the holiday club on their own (p5-7 children only) please contact the Childcare Manager in advance; we require written consent for children to walk unescorted.
- **Packed lunch** - please provide a packed lunch for your child each day. We will provide a supplementary morning and afternoon snack. If your child has any food allergies please notify the Childcare Manager in

advance so that an appropriate care plan can be completed for your child. If your child's packed lunch contains any items that require to be chilled please ensure an ice pack or similar is provided within their lunch box to take account of this. We do not have fridge space at the club to accommodate lunch boxes, although we will endeavour to refrigerate specific items if necessary.

- **Please let the Childcare Manager know in advance if your child has any additional needs** - this is important so Skool Is Out can provide the appropriate level of support for your child. We may request you complete a Care Plan in advance of your child/ren attending the camp if they have any additional needs, allergies or specific dietary requirements.
- **We reserve the right to refuse admission to the camp on the day if children are not provided with suitable or adequate outdoor clothing and footwear for a day-trip.** The consequences of children not being appropriately dressed for the weather can jeopardise the safety and enjoyment of the whole group. Waterproofs, sun cream, wellies or suitable shoes may be required depending on the season and activity.
- **Travel Sickness** – please inform senior staff if your child is prone to travel sickness, some journeys to and from various venues can be lengthy and families with children prone to travel sickness should take this into consideration when booking places.
- **Cancellation of outings** – it may be necessary to cancel outdoor activities at short notice due to inclement weather. In such situations an alternative destination or club-based activity will be offered.

### Daily Information – Barclay Viewforth Summer Camp 2019

*Please note, bookings for outings and workshops are provisional and all activities may be subject to change.*

#### Week 1

- Mon 1<sup>st</sup> - Club based activities – Salt dough and slime making workshops throughout the day. We will also have a variety of other art & crafts on offer, as well as an outing to the local play park and a baking activity in the afternoon.
- Tue 2<sup>nd</sup> - Full day outing to the Water of Leith to undertake a Survival Skills Workshop. We will split into two groups and will depart Barclay Viewforth at 9.45am and will travel to the Water of Leith Visitor Centre by Lothian Bus. Workshops will take place at 1030am and 1pm and we will return to the club by 4pm at the latest. Please ensure children are provided with appropriate outdoor clothing for this outing.
- Wed 3<sup>rd</sup> - Full day outing to Melville Drive Playpark and National Museum of Scotland. We will depart Barclay at approx. 11am and travel to Melville Drive Playpark via walking bus for a picnic lunch at 12pm. We will then offer optional trips to the National Museum of Scotland throughout the afternoon and will return to Barclay by 4.30pm.
- Thur 4<sup>th</sup> - Full day outing to Craigmillar Castle. We will depart Barclay at approx. 11am and return by 4.30pm and will travel by Lothian Bus.
- Fri 5<sup>th</sup> - Club based activities – Bubble Art painting and Golf on the Links (optional). We will also undertake a baked donut making baking activity in the afternoon.

#### Week 2

- Mon 8<sup>th</sup> - Club based activities – Skool Is Out Sports Day. We will have a variety of sports activities and competitions throughout the day. There will also be a wide array of other club-based activities including arts & crafts and baking in the afternoon.

- Tue 9<sup>th</sup> - Full day outing to Dalkeith Country Park. We will depart Barclay at 9.45am and will travel by Lothian Bus to Dalkeith before walking to the country park. We will return to the club by 5pm at the latest.
  
- Wed 10<sup>th</sup> - Full day outing to Aberdour Castle and Beach (by train). We will depart Barclay at approximately 10am and travel by walking bus to Haymarket Train Station, before boarding a train to Aberdour in Fife. We will visit Aberdour Castle and beach and will return to the club by 5pm at the latest. Please ensure you provide suitable outdoor clothing.
  
- Thur 11<sup>th</sup> - Outing to Clown Around Soft Play in Restalrig (ages 5-8) or 3D Printing Workshop (ages 9-11 years). Children will have the option of an outing to Clown Around Soft Play centre or undertaking a 3D Printing Workshop with Infinity Robotics based at the club. The 5-8 age group will depart for the Soft Play Centre at approx. 1pm and will return to the club by 5pm and will travel by Lothian Bus. **Please note** the 3D Printing Workshop is suitable for children aged 9-11 only, if your child is under the age of 9 and would still like to participate please contact the club directly to discuss in greater detail. Please clearly indicate on the form your child/ren's preferred activity.
  
- Fri 12<sup>th</sup> - Club based activities – Fruit Kebab making and t-shirt design. We will also have a variety of other club-based activities including arts & crafts and an outing to the local play park. T-shirt design is optional and children will be able to take their completed t-shirt home with them.

### **Week 3**

- Mon 15<sup>th</sup> - Club based activities – World Foods Workshop and Paper Plate Fans art activity. We will undertake a workshop to learn about and try various world foods and flavours and have a variety of art and craft activities as well as an outing to the local play park.
  
- Tue 16<sup>th</sup> - Full day outing to Dirleton Castle and Yellowcraig beach. We will depart Barclay at 9.45am and will travel by coach to Dirleton Castle before going onwards to Yellowcraig beach for a picnic lunch. We will return to Barclay by 5pm at the latest. Please ensure you bring along appropriate outdoor clothing.
  
- Wed 17<sup>th</sup> - Full day outing to Five Sisters Zoo (with animal handling workshop). We will depart Barclay at approx. 10am and will travel to Five Sisters Zoo in West Lothian via coach. We have an animal handling workshop scheduled as well as a tour of the zoo. We will return to Barclay by 5pm at the latest.
  
- Thur 18<sup>th</sup> - Full day outing to The Botanic Gardens and Inverleith Park (with optional nature hunt). We will depart Barclay at approx. 11am and travel by Lothian Bus to the Botanic Gardens for a picnic lunch and nature hunt. Children will then walk over to Inverleith Park to play in the afternoon. We will return to Barclay by 4.30pm at the latest.
  
- Fri 19<sup>th</sup> - Club based activities – Water fun day and summer smoothie making. We will have a Water Fun Day including water fights and water pistols play as well as summer fruit smoothie making at the club. We will also offer the usual array of art and craft and free play activities. *Please ensure children are provided with a small towel and change of clothes in case they get wet!*

#### **Week 4**

- Mon 22<sup>nd</sup> - Club based activities – Skool Is Out Bake off and Air Dry Clay activities. We will have various baking challenges for groups throughout the day as well as air dry clay modelling and ‘fossil’ making activities.
- Tue 23<sup>rd</sup> - Full day outing to Blair Drummond Safari Park. We will depart Barclay by 9.30am at the latest and will travel by coach to Blair Drummond Safari Park in Stirlingshire. We will return to Barclay by 5.30pm at the latest. Please note, this will be a full-day outing so please ensure children are dropped off at the club early and that you do not arrive to collect any earlier than 5.30pm.
- Wed 24<sup>th</sup> - Full day outing to Saughton Park and Rose Garden. We will depart Barclay at approx. 11am and will travel by Lothian Bus to the newly refurbished Saughton play park for a picnic lunch and optional walk around Saughton Rose Garden. We will return to the club by 4.30pm at the latest.
- Thur 25<sup>th</sup> - Club based activities – obstacle course in the morning and Fun Scientists Bottle Rocket workshop in the afternoon. We will have an optional obstacle course race in the morning and we welcome Fun Scientists to the club in the afternoon for an outdoor Bottle Rocket experiment class.
- Fri 26<sup>th</sup> - Club based activities in the morning including making Galaxy Jars and an optional outing to Gorgie City Farm in the afternoon. We will have a variety of club-based activities in the morning and children will walk to Gorgie City Farm in Dalry in the afternoon for an optional visit.

#### **Week 5**

- Mon 29<sup>th</sup> - Club based activities – Frozen Yoghurt Workshop in the morning and Fun Scientists Chemistry Workshop in the afternoon. We will undertake various frozen yoghurt making activities in the morning and welcome Fun Scientists back to the club in the afternoon for an exciting Chemistry Workshop where children will have the opportunity to make experiments.
- Tue 30<sup>th</sup> - Full day outing to the National Museum of Flight at East Fortune. We will depart Barclay at 9.45am and will travel by coach. We will return to the club by 4.30pm at the latest.
- Wed 31<sup>st</sup> - Full day outing to Portobello Beach. We will depart Barclay at approx. 10.30am and will travel to Portobello Beach by Lothian Bus. We will return by 4.30pm at the latest. Please ensure children are provided with appropriate outdoor clothing and a towel.
- Thur 1<sup>st</sup> - Full day outing to Cramond Beach and Harbour. We will depart Barclay at approx. 11am and will travel by Lothian Bus. We will return to the club by 4.30pm at the latest. Please ensure you provide appropriate outdoor clothing. *A change of clothes and a towel are recommended.*
- Fri 2<sup>nd</sup> - Club based activities in the morning including a Music Workshop with an outing to Morningside Play Park scheduled in the afternoon. We will travel to Morningside play park by walking bus and will depart at 1pm, returning to Barclay by 4pm at the latest.

## **Week 6**

- Mon 5<sup>th</sup> - Guinea Pig Animal Handling Workshop in the morning and an outing to Arthur's Seat in the afternoon. We will have an optional Animal Handling Workshop in the morning where children will have an opportunity to handle, feed and learn about Guinea Pigs. We will then embark on an outing to Arthur's Seat in the afternoon. We will travel by Lothian Bus and will depart Barclay at approx. 1pm and return by 4.30pm at the latest.
- Tue 6<sup>th</sup> - Full day outing to Vogrie Country Park (Gorebridge). We will depart Barclay at 9.45am and will travel by coach to Vogrie Country Park. We will return to the club by 4pm at the latest.
- Wed 7<sup>th</sup> - Full day outing to Blackford Hill and Hermitage of Braid. We will depart Barclay at approx. 10.30am and will travel to Blackford Hill by Lothian Bus for a picnic lunch and outdoor play. We will return to Barclay by 4pm at the latest.
- Thur 8<sup>th</sup> - Outing to Melville Drive Playpark in the morning and pizza making activities in the afternoon. We will depart for Melville Drive park at 10.30am for a picnic lunch and will return by 1pm. We also have the usual array of art & craft and free play activities on offer throughout the day.
- Fri 9<sup>th</sup> - Club based activities – Stop Motion Animation Workshop. We will undertake a Stop Motion Animation workshop where children will use computer tablets to create their own animation videos. Videos will then be uploaded to the Skool Is Out Youtube channel for parents to view. There will also be the usual array of art & craft activities throughout the day as well as a baking activity in the afternoon.

### **Further information**

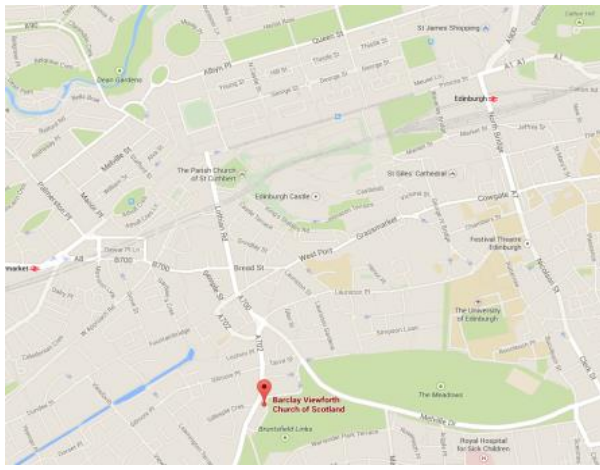
Skool Is Out @ Barclay Viewforth has operated holiday clubs since 2003 catering for children of primary age from all across Edinburgh and beyond.

Our staff team for our Summer Camp 2019 will be led by our current Childcare Managers, **Morna Longmuir**, and **Sophie Mackay**. Our leaders are supported by an experienced and qualified team of Senior, Practitioner and Support Playworkers at our camps.

Outings during our Summer Camp will be accessed by public transport (Lothian Buses), private coach hire (Prentice Westwood Coaches) or via 'walking bus', where the staff and children will walk together (in bright fluorescent tabards for visibility) to the relevant venue. Safe walking routes are established well in advance, and our staff have extensive experience of walking groups of children throughout Edinburgh. All children will be given a thorough safety talk and the procedures and expectations of the walking bus will be discussed at length prior to embarking on any trips or outings. On days where we have 40 or more children attending outings will be separated and groups split to ensure safety and comfort when travelling to venues.

All of our outings, workshops and additional activities are mandatory unless otherwise stated. For any optional activities children are free to decide on their participation on the day.

In addition to the activities detailed in our planner, we will be offering a variety of additional workshops, games and projects; including baking, art & craft, sports and free-play. We have a comprehensive array of resources to meet all your child's play needs including construction toys, books, games consoles, drawing table and range of sports equipment.



Our location next to Tollcross Park and Bruntsfield Links allows us to utilise this fantastic outdoor play space for a variety of group games and sports. We will access the wider Meadows area for ball games and general outdoor play throughout our Summer Camp (weather permitting!)

**Where to find us:**

Our club is located at Barclay Viewforth Church, 1 Wright's Houses, Edinburgh, EH10 4HR. We are located just opposite the golf course on the Bruntsfield links with great public transport into the city centre which is just 10 mins walk from

our venue. Access to our Summer Camp is via the glass doors opposite the golf course, with a secure entry phone system in place. To gain access please buzz the relevant buzzer and let the staff know who you are. Please do not follow other parents into the building through the door without first buzzing the buzzer; this is for the security of your children and all other groups in the building.