



SKOOL IS OUT

February Camp 2020 General Information

(PLEASE READ AND RETAIN)



How to book:

- In the first instance, please contact the office to ascertain availability of places at our February Camp on **0131 659 7771** or by email at info@skoolisout.com
- Upon confirmation of availability please return your completed booking form along with full payment within three days of your initial enquiry in order to confirm your place at our February Camp.
- Due to the high demand for our holiday care we cannot accept reservations for places at our holiday camps – if you do not return booking forms and payment within three days your child's name will be removed from our registers and your place may be allocated to another child.
- Places will be allocated on a strictly first come/ first served basis and only upon receipt of full fee payment and return of this booking form. **We strongly advise early booking** for our February Camp as places are limited and it is expected they will fill up quickly.
- We will not accept bookings for February Camp after **Friday 31st January 2020** as we require adequate time to organise staffing and confirm numbers of children for activities and outings.
- Please arrange to make payment for your child/ren's attendance at our February Camp 2020 in cash, or by bank transfer or childcare voucher. Please note, we do not accept payments by cheque.
- If your child does not attend our after school clubs and did not attend our October 2019 Holiday Club then you will be required to complete a Holiday Club Personal Plan/Registration form (available online or from the office or clubs upon request), in line with new legislation.
- Unfortunately we cannot provide a refund or swap days around once your booking has been confirmed and paid for, and this is without exception. In the event of absence, we will endeavour to refund activity costs where possible. This will be dependent on the type of activity on offer and will, at all times, be at the discretion of Skool Is Out's Senior Management team.
- All additional outings and activities and associated costs are compulsory unless otherwise stated.

Important general information

- **Venue** – our February Camp 2020 will operate from our Barclay Viewforth venue.
- **Opening and closing times:** we open at 8.15am and close at 5.45pm daily. Please ensure you collect your child/children by 5.45pm; a discretionary late collection charge may apply if your child is not collected by our closing time of 5.45pm. Please refer to the information overleaf regarding departure and return times for trips and outings.
- **Group numbers:** if we have more than 40 children attending on days where there is an outing it may be preferable for us to split the children into groups of 20 or more. This is safer and less stressful for both the children and the staff when managing children on public transport or walking to and from venues. Children will generally be split into groups alphabetically, based on our daily registers.
- The main **contact phone number** during camps is **07815798808** – please let us know if your child will not be attending for any reason.
- **Times of departure** and return from trips are approximate – we use Lothian buses or Prentice Westwood coaches for transportation. Please refer to daily information for departure and return times. Please ensure child/ren arrive at the club by the indicated departure time for outings or you risk losing your child/ren's place at the club for that specific day if they do not arrive on time for the outing. Please note that departure and return times are subject to change, our staff team will endeavour to notify parents/ carers of any changes to the scheduled timetable.

- **Signing in and out** - please ensure that you sign your child in and out each day on the register. If you want your child to walk to or from the holiday club on their own (p5-7 children only) please contact the Childcare Manager in advance; we require written consent for children to walk unescorted.
- **Packed lunch** - please provide a packed lunch for your child each day. We will provide a supplementary morning and afternoon snack. If your child has any food allergies please notify the Childcare Manager in advance so that an appropriate care plan can be completed for your child. If your child's packed lunch contains any items that require to be chilled please ensure an ice pack or similar is provided within their lunch box to take account of this. We do not have fridge space at the club to accommodate lunch boxes, although we will endeavour to refrigerate specific items if necessary.
- **Please let the Childcare Manager know in advance if your child has any additional needs** - this is important so Skool Is Out can provide the appropriate level of support for your child. We may request you complete a Care Plan in advance of your child/ren attending the camp if they have any additional needs, allergies or specific dietary requirements.
- **We reserve the right to refuse admission to the camp on the day if children are not provided with suitable or adequate outdoor clothing and footwear for a day-trip.** The consequences of children not being appropriately dressed for the weather can jeopardise the safety and enjoyment of the whole group. Waterproofs, sun cream, wellies or suitable shoes may be required depending on the season and activity.
- **Travel Sickness** – please inform senior staff if your child is prone to travel sickness, some journeys to and from various venues can be lengthy and families with children prone to travel sickness should take this into consideration when booking places.
- **Cancellation of outings** – it may be necessary to cancel outdoor activities at short notice due to inclement weather. In such situations an alternative destination or club-based activity will be offered.

[Daily Information – Barclay Viewforth February Holiday Club 2020](#)

Please note, bookings for outings and workshops are provisional and all activities and timings may be subject to change.

- Mon 10th - Club based activities in the morning – ice-breaker group games, loose parts play, clay modelling and an outing to the local play park. In the afternoon we will have outings to Wonderworld Soft Play Centre in Leith (ages 5-9) or Swimming at Warrender Swim Centre (ages 9+ only). Please clearly indicate your preferred option on the booking form. Please ensure that your child is a competent swimmer if selecting the swimming option and please also ensure they are provided with the appropriate equipment (swimming trunks/costume, towel, goggles etc.) We will travel to Wonderworld Soft Play via Lothian Bus and will depart at approx. 1.15pm and return by 4.30pm. We will travel to Warrender Swim Centre by walking bus and will depart at approx. 1.45pm and return by 4pm.
- Tue 11th - Full day outing to Glasgow Riverside Transport Museum and The Tall Ship. We will depart Barclay at 9.45am sharp and will return by 5pm and will travel by coach. Please ensure you arrive at the club by 9.30am at the latest.
- Wed 12th - Club-based activities in the morning including arts & crafts and baking activities. Microfitness Inflatable workshop in the afternoon. We will have a variety of inflatable play and sports equipment available for all age groups including an assault course and bouncy castle. Microfitness supply trained staff and we have inflatables booked from 1pm until 5pm.

- Thur 13th - Cool Creatures animal handling workshop in the morning (booked from 10am until 12pm); children will have an opportunity to handle and learn about a variety of exotic animals including snakes, skunks and tarantula (please note, animals provided on the day may differ). If any child has any allergies please ensure these are communicated to staff in advance. In the afternoon we will have a variety of club based activities, including a messy play workshop with kinetic sand and slime and salt dough making.
- Fri 14th - Club based activities throughout the day including Valentine's themed arts & crafts, heart-shaped cookie making, an outing to the local playpark and a movie and popcorn in the afternoon.

Further information

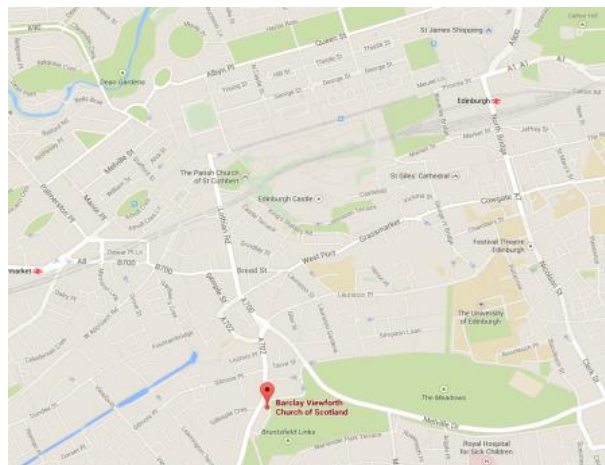
Skool Is Out @ Barclay Viewforth has operated holiday clubs since 2003 catering for children of primary age from all across Edinburgh and beyond.

Our staff team for our February Camp 2020 will be led by our current Childcare Managers, **Morna Longmuir**, and **Sophie Mackay**. Our leaders are supported by an experienced and qualified team of Senior, Practitioner and Support Playworkers at our camps.

Outings during our February Camp will be accessed by public transport (Lothian Buses), private coach hire (Prentice Westwood Coaches) or via 'walking bus', where the staff and children will walk together (in bright fluorescent tabards for visibility) to the relevant venue. Safe walking routes are established well in advance, and our staff have extensive experience of walking groups of children throughout Edinburgh. All children will be given a thorough safety talk and the procedures and expectations of the walking bus will be discussed at length prior to embarking on any trips or outings. On days where we have 40 or more children attending outings will be separated and groups split to ensure safety and comfort when travelling to venues.

All of our outings, workshops and additional activities are mandatory unless otherwise stated. For any optional activities children are free to decide on their participation on the day.

In addition to the activities detailed in our planner, we will be offering a variety of additional workshops, games and projects; including baking, art & craft, sports and free-play. We have a comprehensive array of resources to meet all your child's play needs including construction toys, books, games consoles, drawing table and range of sports equipment.



Our location next to Tollcross Park and Bruntsfield Links allows us to utilise this fantastic outdoor play space for a variety of group games and sports. We will access the wider Meadows area for ball games and general outdoor play throughout our February Camp (weather permitting!)

Where to find us:

Our club is located at Barclay Viewforth Church, 1 Wright's Houses, Edinburgh, EH10 4HR. We are located just opposite the golf course on the Bruntsfield links with public transport into the city centre which is just 10 mins walk from our

venue. Access to our February Camp is via the glass doors opposite the green golf hut, with a secure entry phone system in place. To gain access please buzz the relevant buzzer and let the staff know who you are. Please do not follow other parents into the building through the door without first buzzing the buzzer; this is for the security of your children and all other groups in the building.